



FOCPL@rogers.com

FRIENDS OF CALEDON PUBLIC LIBRARY

MONTHLY MEETING

Tuesday, March 21, 2017 – Albion-Bolton Branch – 6:30 pm

PRESENT:	Marty Harrison Jacky Bennett Helen Young	Diane Sawyer Hugh Marchand Zlata Proudlock Ruth Broeder	<u>CPL Communications and Community Development:</u> Mary Maw
----------	--	--	--

1. **Welcome** - Marty called the meeting to order at 6:30 pm and welcomed guest Member Ruth Broeder.
2. **Approval of Agenda**
 - The Agenda was reviewed and *approved by Diane; seconded by Zlata; carried.*
3. **Approval of Minutes of Previous Meeting**
 - The Minutes of the Meeting of February 21, 2017 were reviewed.
 - Corrections/additions
 - a. Item 5 – amount of first cheque is \$400
 - b. Item 6 - “Clean-up ... 6:00pm Saturday...”
 - c. Mary noted that the Young Reels event was excellent, the best ever; the theatre was full.
 - Business arising – None
 - *Approval Moved by Marty; seconded by Hugh; carried.*
4. **Treasurer’s Report**
 - The Year-End Financial Report as at February 28, 2017 and the current year-to-date Financial Report as at March 20, 2017 were reviewed.
 - *Approval Moved by Jacky; seconded by Diane; carried.*
5. **Used Book Sale April 21/22, 2017**
 - Addendum A from the February Minutes was discussed and some changes/additions were made.
 - The books for the sale are sorted and boxed but there are still 40-50 boxes to sort. Volunteers will coordinate with Mary when they are able to access the basement.
 - Mary has ordered an additional 100 boxes from Better World Books.
 - Entries to the Duty Roster were made. Helen will send it out again for completion.

6. **Planning for the AGM**

- The AGM will take place on Tuesday, May 16, 2017 at 6:30pm in the Community Room of the Albion-Bolton Branch.
- Zlata, Hugh, and Marty will form the three-person nominating team.
- Ruth Broeder has offered to contact Deborah May Forbe of the Historical Society and ask her to contact Mary as to whether she would be a Speaker at the AGM. Alternative suggestions were Carol Good, also of the Historical Society, or a representative from the Albion Bolton Community Farm.

7. **Looking ahead to our own Strategic Plan**

- We viewed the prototype of the CPL Strategic Plan 2017-2020 which has been approved by the Board and is almost ready for distribution.
- Hugh expanded on his document (Addendum B of the February Minutes) and the group discussed the current situation and what is required to move forward.
- Each member of the Executive has been asked to prepare a Strengths/Weaknesses/Opportunities/Threats (SWOT) document as it pertains to themselves and send it to Hugh for collating and further discussion. Hugh will prepare a template to use.

8. **Next Monthly Meeting**: Tuesday, April 18, 2017 at 6:30 pm at the Albion-Bolton Branch.

9. The meeting adjourned at 8:30pm.