



FOCPL@rogers.com

FRIENDS OF CALEDON PUBLIC LIBRARY

MONTHLY MEETING

Tuesday, April 18, 2017 - Albion-Bolton Branch – 6:30 pm

PRESENT:	Marty Harrison Jacky Bennett Helen Young	Pam McKinley Hugh Marchand Zlata Proudlock	<u>CPL Communications and Community Development:</u> Patricia Duffy
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1. **Welcome** – Marty welcomed all and called the meeting to order at 6:30 pm.
2. **Approval of Agenda**
 - The Agenda was reviewed and *approved by Marty; seconded by Jacky; carried.*
3. **Approval of Minutes of Previous Meeting**
 - The Minutes of the Meeting of were reviewed.
 - Corrections/additions – item 6.3 “...contact Marty...”
 - Business arising – None
 - *Approval Moved by Jacky; seconded by Pam; carried.*
4. **Treasurer’s Report**
 - The Financial Report as at March 20, 2017 was reviewed.
 - Donations of \$10 or more are eligible for tax receipt.
 - *Approval Moved by Pam; seconded by Jacky; carried.*
5. **Used Book Sale April 21-22**
 - Mary has ordered additional boxes from Better World Books, due to arrive shortly.
 - The sorting of books (not intended for the sale) directly into the BWB boxes made the task easier for BWB to collect boxes as they were filled. It also allowed the Friends more familiar with the books available. We still have some boxes in reserve for the November sale.
 - Six students from King’s College will be coming by bus on Friday from 8:30-3:30 to move the boxed books to the arena.
 - We have not yet seen the layout but are told our position in the arena will be in a corner next to the penny raffle.
 - Some tables are available from the Library, if necessary.
 - Marty has contacted some additional helpers and will advise them to come around 10:30 or 11:00 for the set up.
 - The cash box includes coins for Friends to carry for single-book sales away from the cash desk.

- Patricia will prepare signage to be placed on the Plexiglas. Additional printing can be done immediately if necessary.
- Sold books will be identified by painters tape. Marty will obtain the tape, markers, stamp and pad, etc.
- Patricia will send a reminder notice to the membership on Thursday.
- Helen will take the cash box Friday night and return Saturday morning.
- Patricia will prepare handouts for distribution at the sale and at the Branches inviting new executive members.

6. Planning for the AGM

- The Nominating Committee (Hugh, Marty, and Zlata) will obtain nominations.
- The speaker will be Deborah May-Forbes, Landscaping Designer. Her topic will be Container Gardening.
- The Library will provide liquid refreshments, and baked refreshments will be provided by Marty, Jacky, and Zlata.
- Marty will invite Colleen Lipp to discuss the Strategic Plan and possibly provide us with a "Wish List".

7. **FOCPL Strategic Plan**

- A roundtable discussion took up the balance of the meeting, going over Hugh's SWOT input compilation and submitting ideas and opinions. This topic will require further consideration.

8. **New Business**

- There will be a meeting in June to discuss the November book sale and the Strategic Plan with the new executives.

9. **Next Monthly Meeting**: AGM on May 16, 2017 at 6:30 in the Community Room at Albion-Bolton Branch.

10. The meeting adjourned at 8:30 pm.