



FOCPL@rogers.com

FRIENDS OF CALEDON PUBLIC LIBRARY

MONTHLY MEETING

Tuesday, March 15, 2016 – Caledon East Branch

PRESENT:	Doug Maskell Helen Young Marty Harrison	Diane Sawyer Zlata Proudlock Carol Martin	<u>CPL Communications and Programming:</u> Mary Maw Patricia Duffy
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1. **Welcome** - Doug called the meeting to order at 6:35 pm.
2. **Approval of Agenda**
 - The Agenda was reviewed and approved by Marty; seconded by Diane; carried.
3. **Approval of Minutes of Previous Meeting**
 - The Minutes of the Meeting of February 16, 2016 were reviewed.
 - Corrections/additions – The date for the Young Reels Awards event has been changed to March 31, 2016.
 - Business arising – None
 - *Approval Moved by Doug; seconded by Diane; carried.*
4. **Treasurer's Report**
 - The Financial Report and Annual Fiscal Report as at March 15, 2016 were reviewed.
 - The outstanding cheques for Young Reels have been signed, and Mary will pass along the Sea Cadet cheque.
 - *Approval Moved by Diane; seconded by Doug; carried.*
5. **Membership Form**
 - The prototype of the revised Membership Form was reviewed and changes were suggested.
 - Doug will communicate the changes to Monica.
6. **Newsletters**
 - The March Newsletter will include the revised Membership Form, the President's Message, the Monster Book Sale, and an invitation to the AGM and the Young Reels Award event.
 - The May Newsletter will announce the Young Reels winners, Click.Create.Celebrate, and the new Executive Members.

7. Monster Book Sale

- We have the room for:
 - Thursday, April 14, 5:00-10:00 pm for Sea Cadets and set-up
 - Friday, April 15, 10:00 – 4:00 set up; 4:00-6:00 pm, Friends only; 6:00 – 9:00 Public
 - Saturday, April 16, 10:00 am – 4:00 pm Public sale; 3:00-6:00 clean up
- The bags donated by Garden Foods will be given to Friends, one per Member, while supplies last.
- Helen collected input for the working schedule from those present, and will request availability from those not in attendance. A completed schedule will be distributed.
- As before, Hugh will be asked to divide the membership list among the Executives who will then contact members, reminding them of the upcoming Book Sale and the opportunity to renew their Membership. At the same time they will be asked a few questions to ascertain feedback on Friends' activities.
- The proposed "survey" was revised, and will be distributed by Hugh with his "script" for the call outs.

8. AGM Tuesday, May 17, 2016 at 7:00 pm at the Albion-Bolton Branch

- We will need a Nomination Committee in place by the April 19th meeting at 6:30pm.
- Members will be invited via an email blast.
- It was suggested that we have a theme and/or guest speaker to encourage attendance. Mary will follow up and advise.
- It was agreed a brief flyer inviting attendance to the AGM will be prepared (by Monica or CPL) in time to be distributed at the Book Sale.

9. **Next Monthly Meeting:** Tuesday, April 19 2016 at 6:30 pm at the Caledon East Branch.

10. The meeting adjourned at 8:05 pm.