



FOCPL@rogers.com

FRIENDS OF CALEDON PUBLIC LIBRARY

MONTHLY MEETING

Tuesday, April 19, 2016 – Caledon East Branch

PRESENT:	Doug Maskell Helen Young Marty Harrison Pam McKinley	Diane Sawyer Hugh Marchand Jacky Bennett	<u>CPL Communications and Programming:</u> Mary Maw Patricia Duffy
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1. **Welcome** - Doug called the meeting to order at 6:40 pm.
2. **Approval of Agenda**
 - The Agenda was reviewed and *approved by Jacky; seconded by Hugh; carried.*
3. **Approval of Minutes of Previous Meeting**
 - The Minutes of the Meeting of March 15, 2016 were reviewed.
 - Corrections/additions – None
 - Business arising – None
 - *Approval Moved by Diane; seconded by Doug; carried.*
4. **Treasurer's Report**
 - The Financial Report as at April 18, 2016 was reviewed.
 - Pam will send updated Social Insurance information of the Executives to the Town.
 - *Approval Moved by Helen; seconded by Zlata; carried.*
5. **Monster Book Sale Recap**
 - Overall, the Book Sale was deemed a success. It was well attended and profitable, and the Sea Cadets did a great job with the set-up and rapid tear-down.
 - There were some very busy times, and it was determined we need at least five Friends during the Friends only period.
 - A letter of thanks has been sent to Garden Foods for their donation of bags, which were well received.
 - More signage is needed showing the separate pricing for the audio/visual material.
 - In the future, we will have to apply for the grant to waive the room rental after confirmation is received of which room will actually be used.

6. Membership Update

- The call out went fairly well, but the survey did not provide much information. Many calls were unanswered, and messages were left.
- Hugh noted 99 Members have paid 2016 dues, but 77 from 2015 have not renewed, meaning the number of new members equals the non-renewals.

7. Insurance Update

- Doug reported that the Town offers insurance for events under their \$2M umbrella policy at a cost of \$122 per event. He will confirm with them whether we are eligible, and, if so, we will cancel our insurance policy.

8. AGM - Subcommittees

- Some Friends will bring refreshments to the AGM, as we are expecting guests. Invitations to the public were given out at the Book Sale.
- Doug proposed that we acknowledge the contribution made to FOCPL by Monica Hill. He will call her with a personal invitation to the AGM.
- **MOTION: That we will provide an honorarium for Monica Hill to acknowledge her services to the FOCPL over the years.** *Moved by Doug; seconded by Jacky; carried.*
- Pam will obtain a \$50 gift certificate from Winners.
- A Nominating Committee was formed to solicit Executives for 2017. Marty, Doug and Hugh will take on this task.

9. Other Business

- We are looking for someone to replace Monica to prepare the Newsletters. Helen volunteered, and Doug offered to ascertain whether the position could be filled by a current grade 11 student, offering 40 hours of Community Service. Doug will contact Monica regarding training.
- It was agreed that the Sea Cadets were a great help at the Book Sale.
- **MOTION: that we pay \$300 to the Sea Cadets for their organization at the Book Sale.** *Moved by Marty; seconded by Pam; carried.*

10. Next Monthly Meeting: Tuesday, May 17, 2016 at Albion-Bolton Branch immediately following the AGM.

11. The meeting adjourned at 7:55 pm.